

## Report of Head of Governance and Scrutiny Support

### Report to Scrutiny Board (Adults and Health)

**Date: 13 March 2018**

**Subject: Work Schedule – March 2018**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## 1 Purpose of this report

- 1.1 The purpose of this report is to consider the Scrutiny Board's work schedule for the remainder of the current municipal year (2017/18).

## 2 Main issues

- 2.1 During discussions at the initial meeting in June 2017, the Scrutiny Board discussed and identified a broad range of matters for possible inclusion within the overall work schedule for 2017/18. However, it was acknowledged that, due to the resources directly available to support the Board's work, there would be limitations on the work schedule; and that the Scrutiny Board would need to prioritise its main areas of focus for 2017/18.
- 2.2 The latest iteration of the work schedule is attached at Appendix 1 for consideration and agreement of the Scrutiny Board – subject to any identified and agreed amendments.
- 2.3 Executive Board minutes are routinely provided to the Scrutiny Board for consideration in order to help identify any matter where specific scrutiny activity may subsequently be warranted. The draft minutes from the Executive Board meeting held on 7 February 2018 are appended to this report for consideration by the Scrutiny Board.
- 2.4 Draft minutes from the Health and Wellbeing Board meeting held on 19 February 2018 are also appended to this report for information and consideration by the Scrutiny Board.

### Developing the work schedule

- 2.5 The work schedule should not be considered to be a fixed and rigid programme, it should be recognised as something that can be adapted and changed to reflect any new and emerging issues throughout the year; and also reflect any timetabling issues that might occur from time to time.
- 2.6 However, when considering any developments and/or modifications to the work schedule, effort should be undertaken to:
- Avoid unnecessary duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue.
  - Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame.
  - Avoid pure “information items” except where that information is being received as part of a policy/scrutiny review
  - Seek advice about available resources and relevant timings taking into consideration the workload across the Scrutiny Boards and the type of Scrutiny taking place
  - Build in sufficient flexibility to enable the consideration of urgent matters that may arise during the year
- 2.7 In addition, in order to deliver the work schedule, the Board may need to take a flexible approach and undertake activities outside the formal schedule of meetings – such as working groups and site visits, where deemed appropriate. This flexible approach may also require additional formal meetings of the Scrutiny Board.

### Developments since the previous Scrutiny Board meeting

- 2.8 Given the nature of the Scrutiny Board’s broad remit, which is reflected in the overall work schedule, it is perhaps useful to consider specific updates and proposals to particular aspects of the work schedule going forward – and building on details previously presented to the Board. Further details are presented below.

### Health and Care Needs of Offenders

- 2.9 Since the previous Scrutiny Board meeting in February 2018, members of the Board have met the health care representatives from the Independent Monitoring Boards (IMBs) from HMP Leeds and HMP Wealstun. As part of this, members consider the most recent IMB annual reports relating to both prisons, alongside the National Monitoring Framework for IMBs, launched in March 2016.
- 2.10 Further work being progressed on behalf of the Scrutiny Board includes:
- Performance details relating to dental care at HMP Leeds, including issues associated with the major disruption to services due to a broken dental chair in April / May 2017.
  - Details regarding the attendance of emergency ambulances at both HMP Leeds and HMP Wealstun.
  - The assessment of mental health needs and access to appropriate services.
- 2.11 It remains the intention to produce a draft report for consideration at a future meeting of the Scrutiny Board. This is currently planned for an additional Board meeting on

10 April 2018. However, it should be noted that with a range of follow-up information remaining outstanding and the necessary processes for completing a draft report, this target date remains ambitious.

Current provision of GP services

- 2.12 A report on the delivery of GP services across Leeds is presented elsewhere on the agenda.
- 2.13 Any specific outcomes will need to be reflected in the overall work schedule of the Board and/or for consideration in the new municipal year (2018/19).

Care at Home: Contract performance and CQC outcomes / actions

- 2.14 Following the Board's meeting in December 2017, it is proposed to present a specific report addressing the concerns identified at that meeting relating to Care at Home provision and performance.

Director of Public Health Annual Report

- 2.15 Arrangements are being put in place to present the Director of Public Health Annual Report before the end of the municipal year.

Annual Assurance report on Customer Contact and Satisfaction – as it relates to Adult Social Care

- 2.16 As agreed at the meeting in February 2018, following receipt of concerns raised by the Chair of the Council's Corporate Governance and Audit Committee, the Board agreed to consider the specific issues at a working group meeting before the end of the municipal year. Suitable arrangements are being progressed in this regard, which may form part of the planned working group for 6 April 2018 (detailed below).

Health Service Developments Working Group

- 2.17 Performance information across the three main NHS Trusts (providers) is planned to take place on 6 April 2018. The intention is to provide the following and most recent details to that meeting:
- Integrated finance report (prepared by Leeds CCG Partnership)
  - Integrated quality and performance report (prepared by Leeds CCG Partnership)
  - Chief Executive reports from:
    - Leeds Teaching Hospitals NHS Trust
    - Leeds Community Healthcare NHS Trust
    - Leeds and York Partnership MHS Foundation Trust
- 2.18 During the current municipal year, arrangements have been put in place to hold separate performance discussions covering Adult Social Care and Public Health. However, given the time available during the remainder of the current municipal year, alongside other commitments of Board members, it may be more appropriate to hold a single meeting for the remaining performance cycle – focusing on any specific matter previously identified by the Scrutiny Board.
- 2.19 The Scrutiny Board is asked to give specific consideration to this matter.

### **3 Recommendations**

3.1 The Scrutiny Board is asked to:

- (a) Consider the details in this report, in particular the details set out in paragraphs 2.8 – 2.19 of this report and agree/ amend an updated work schedule.
- (b) Note the draft minutes of the Executive Board and Health and Wellbeing Board meeting held on 7 February 2018 and 19 February 2018, respectively.

### **4 Background papers<sup>1</sup>**

4.1 None used

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.